

Form to Request a Network Reporting Facility Status (To Submit a Single Abstract for a Reporting Network)

The following are the California Cancer Registry (CCR) criteria for reporting facilities to submit single abstract within their network system:

- a. American College of Surgeons' (ACoS) designated Network Cancer Program
OR
- b. Facilities sharing the same unified patient medical record, but not designated as an ACoS Network Cancer Program

The following facilities meet the criteria for facilities reporting as a network, as per the CCR requirements. The Network Reporting Facilities will follow the CCR Network Reporting Guidelines and will implement Single Abstract Reporting for cases seen within their network. The network must notify the regional registry of any changes in facility reporting status, such as disbanding the network, the closure of a reporting facility within the network or if a reporting facility leaves the network. Individual reporting facilities will notify the regional registry of caseload changes as a result of this reporting structure change.

Names of the Network Reporting Facilities:

- 1. _____
- 2. _____
- 3. _____

Which Method of Reporting to be used by the network:

- 1. First facility to diagnose cancer case to report the case? (Y) (N)
- 2. Designate one reporting facility to report all network cancer cases? (Y) (N)

If yes to # 2, specify the designated reporting facility:

Proposed Date to Begin Reporting as a Network Reporting Facility:

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Name, title and signature of representatives of each network reporting facility:

Facility Name: _____

_____	_____	_____
Name and title (printed)	Signature	Date

Facility Name: _____

_____	_____	_____
Name and title (printed)	Signature	Date

Facility Name: _____

_____	_____	_____
Name and title (printed)	Signature	Date

Administrative Use Only

_____	_____	_____
Printed Name,	Signature	Date

Regional Registry Director

_____	_____	_____
Printed Name,	Signature	Date

CCR Representative

Date Posted to the CCR Web site: _____

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Reporting Facility Network Disbanding

The network must notify the regional registry within 30 days if the reporting facility network disbands. If the reporting facility network disbands and the reporting facilities become separate reporting entities again, all cases reported as a single abstract within the network remain the responsibility of the facility that reported the case (the first hospital to diagnose the case or the designated reporting facility for the network). Reporting facilities would begin reporting and transmitting cases separately starting from a mutually agreed upon date forward. There shall be no retroactive separation and re-designation of reporting facilities on cases already transmitted to the CCR.

Individual reporting facilities will notify the regional registry of caseload changes as a result of this reporting structure change.

Date Each Reporting Facility Will Begin Reporting Cases Separately After Disbanding: _____

Name, title and signature of representatives of each individual reporting facility:

Facility Name: _____

_____	_____	_____
Name and title (printed)	Signature	Date

Facility Name: _____

_____	_____	_____
Name and title (printed)	Signature	Date

Facility Name: _____

_____	_____	_____
Name and title (printed)	Signature	Date

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Administrative Use Only

Printed Name,

Signature

Date

Regional Registry Director

Printed Name,

Signature

Date

CCR Representative

Date Removed from the CCR Web site: _____